

# MEDICAL ASSISTANT *Full Year*

## Health Sciences



Instructor: Todd Butler

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**PROGRAM DESCRIPTION:** This program provides students with opportunities for growth as they become proficient in medical terminology, front office administration, and a wide range of clinical skills. Students learn techniques for effective management of patient care and how to provide a safe environment that promotes healing. Students who successfully complete this course receive a Medical Assisting Endorsement from the State of Utah and an option to test for the National Medical Assistant Certification.

Canyons Technical  
Education Center



MEDICAL ASSISTING

**High School Credit:** CTE credit or elective credit: up to 4 credits

**Skills Certification:** Utah State Medical Assistant Endorsement,  
National Medical Assistant Certification

**Recommended:** This course is a full year course where students attend every day. GPA of 3.0 is recommended for this course.

**Requirements:** In order for students to complete externships, they MUST be a senior while attending the class. Students MUST have completed all required immunizations, background check and urine drug screening.

### COURSE DESCRIPTIONS:

**Medical Assisting 1 & 2:** Become proficient in medical front office skills such as scheduling appointments and setting up patient records. Learn clinical skills such as measuring vital signs, medical record documentation, and administering EKG.

**MA1100 Medical Terminology:** Course format is lecture supplemented with videos and discussion covering more than 350 medical word roots, suffixes, and prefixes. Emphasis is placed on pronunciation, spelling, and proper usage of medical terms. Medical abbreviations are also introduced.

**Medical Anatomy and Physiology:** Learn the structure and function of the systems of the body and how diseases and disorders affect these systems.

**Advanced Health Science:** This course is designed to help prepare students for a career in healthcare. The course will help students gain professional skills needed, understand the healthcare system, and attain knowledge required to excel in the healthcare field.

**Costs/Fees for the 2020-2021 school year:** Pending school board approval.

## Career Possibilities:

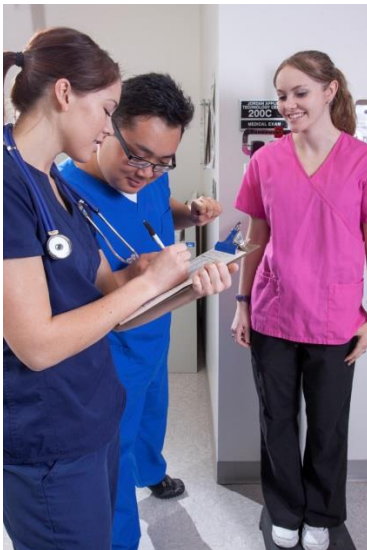
Medical Assistant in a physician's office, clinic or outpatient surgical setting

Nurse

Nurse Practitioner

Physician Assistant

Physician



*"My name is Nadine I took Medical Assisting my last year of high school. Being in the Medical Assisting Program was probably the best time of my last year in high school. I chose to take this class because I want to be in a medical field and being in a medical program would be a start to my long term goals. The experience I gained in this program, I can't even find enough words to describe how much fun and how informative it was. Sometimes studying was hard, especially at the end of the year when we had to take the State exams but I wouldn't take away any part of it. Above all, there's only one person who made the year the best, Mr. Butler is probably the best teacher I have had in my whole life. He is always there to help me no matter what you need help with, even when some kids are struggling he tries to help them and make sure they understand. They say no one ever misses school when they have a week of spring break, but to be honest, when we had breaks I always couldn't wait to go back to class, he made learning easier and he always pushed everyone to do their best. I would most definitely recommend this class to anyone who is looking into a medical field".*